



EMPLOYMENT APPLICATION

Applicant Information

Position Applying For: _____ Campus: _____

Full Name: _____ Date: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Cell Phone: _____ Email: _____

Christian Background

Denominational preference? _____ Where do you presently attend church? _____

Are you presently a member in good standing Yes No Years at current church? _____

Please list the church activities you are involved in. _____

Do you believe the Bible to be the ONLY inspired and infallible Word of God, our final authority in all matters of faith, truth, and conduct? Yes No

Please provide your statement of faith.

Describe your routine of personal Bible study and prayer.

What books have you read recently that have helped you spiritually? _____

Please carefully read our Doctrinal Statement and indicate your degree of support (www.lwcs.us).

I fully support the statement as written without mental reservations.

I support the Statement except for the area(s) listed and explained on separate paper. The exceptions represent either disagreements or items for which I have not yet formed an opinion or conviction.

Are you capable of teaching a Bible class? Yes No

If yes, what would be your subject preferences? _____

Professional Qualification/Education

Please attach photocopies of all your postsecondary transcripts. If you are offered a position, official copies of your transcripts must be provided to the school for inclusion in your personnel file.

What degree or degrees do you hold? Circle all that apply: AA BA/BS MA/MS PhD

| Degree | Issuing Institution |
|--------|---------------------|
| 1. | |
| 2. | |
| 3. | |

To what degree are you familiar with various Christian or secular textbook series (i.e., ACSI, ABeka, Bob Jones, Saxon math, Open Court Reading)? _____

List any other educational advantages that you have had including opportunities for travel.

List any books or articles that you have read recently that have helped you grow professionally.

Do you have an ACSI Teaching Certificate? Yes No If yes, what type of training did you receive? _____

Have you served in the military? Yes No If yes, what type of training or education did you receive? _____

Are you holding or have you already signed a contract for next year with any other educational institution? Yes No

Employment History

1. Business/School: _____ Dates of Employment: _____

Address: _____

Supervisor's/Principals Name: _____ Phone Number: _____

Position: _____ Reason for leaving: _____

2. Business/School: _____ Dates of Employment: _____

Address: _____

Supervisor's/Principals Name: _____ Phone Number: _____

Position: _____ Reason for leaving: _____

3. Business/School: _____ Dates of Employment: _____

Address: _____

Supervisor's/Principals Name: _____ Phone Number: _____

Position: _____ Reason for leaving: _____

Personal /Professional References

List three references that are qualified to speak of your spiritual experience and Christian service. List your current pastor first. Do not list relatives for references.

| Name | Phone Number | Relationship |
|------|--------------|--------------|
| 1. | | |
| 2. | | |
| 3. | | |

List three references that are qualified to speak of your professional training and experience. List your current or most recent supervisor/principal first.

| Name | Phone Number | Business/School |
|------|--------------|-----------------|
| 1. | | |
| 2. | | |
| 3. | | |

Certification and Agreement

I understand that *Living Word Christian School* does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or qualified disability.

I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further understand and agree that I will be paid and receive benefits only through the day of release.

I authorize *Living Word Christian School* to thoroughly interview the primary references which I have listed, any secondary references mentioned through interviews with primary references, or other individuals who know me and have knowledge regarding my testimony and work record. I also authorize the school to thoroughly investigate my work records and evaluations, my educational preparation, and other matters related to my suitability for the position.

I hereby release the school, my former employers, references, and all other parties from any and all claims, demands, or liabilities arising out of or in any way related to such investigation or disclosure. I waive the right to ever personally view any references given to the school.

Since I will be working with children, I authorize the school to conduct a criminal records check. I understand and agree that any offer of employment that I may receive from the school is conditioned upon the receipt of background information, including criminal background information. The school may refuse employment or terminate conditional employment if the school deems any background information unfavorable or that it could reflect adversely on the school or on me as a Christian role model.

Living Word Christian School does not offer tenured or guaranteed employment. Either LWCS or the employee can terminate the employment relationship at any time, with or without cause, with or without notice.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

If offered employment, I commit to being a Living Word Christian School employee who loves God and others, follows Jesus authentically and energetically, relates to others God-honorably, genuinely likes children and their parents, is a team player, is responsible, is a good instructor and who likes to teach, and is committed to Truth, Wisdom, and Virtue.

I certify that I have carefully read and do understand the above statements.

Signature of Applicant _____ Date _____