

Earth City Test Center Information

CLEP

College-Level Examination Program



TESTING

CLEP exams are administered by appointment. Registration must be completed a minimum of 48 hours before test.

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|------------------|------------------------------|
| Monday | 10am, 12pm, & 4pm |
| Tuesday | 10am, 12pm, & 4pm |
| Wednesday | 10am, 12pm, & 4pm |
| Thursday | 10am, 12pm, & 4pm |
| Friday | 10am & 2pm |

GENERAL INFORMATION

CLEP is a 90 minute computer based exam. On test day, a total of two hours will be required for exam administration and registration process. Each CLEP exam is \$77 payable on test day to CLEP via credit card or personal check. A \$15 non-refundable pre-registration fee payable to University of Phoenix is required prior to scheduling a CLEP exam.

DIRECTIONS FOR REGISTRATION

1. Fill out the registration form and indicate which CLEP test you will be taking.
2. Mail, drop off, fax or email the registration form. A \$15 non-refundable check or credit card payment must be made in order to register for the CLEP. Credit card payment can be taken over the phone (do not email or mail credit card information). Once your registration form and non-refundable fee are received, you will receive a phone call or email from the testing office to schedule a testing date. Once a test date is scheduled, a receipt confirmation and driving directions will be sent by mail or email. This receipt is your proof of registration. Please remember to bring it with you on test day. **Please note, if you need to reschedule for any reason, including arriving too late for your scheduled test or arriving without ID or test fee, you must pay a \$15 reschedule fee.**
3. You must have the following items with you on the day of the test:
 - Credit card/check for \$77.00 CLEP test fee
 - Two forms of identification including state or federal issued picture identification

TEST RESULTS

At the completion of the test, you will receive a printable copy of your exam results (unless you are taking an essay exam). An official score will be electronically transferred to the school recipient.

To learn more about CLEP testing or purchase a study guide, please visit CLEP's web site at www.collegeboard.com/clep.

CLEP Registration and Payment Form

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Press ↓ or → buttons after each section is complete. Do Not Use Enter or Tab Keys

Name: _____ University of Phoenix Student: Yes No

Date of Birth: _____ SSN: _____





Daytime Phone: _____ Evening Phone: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Test: _____

CLEP Registration \$15 – CLEP Test \$77

Payment Method for Registration:

Check: Credit Card:    

CC#: _____ Exp: _____

Signature: _____

Payment Method for CLEP Test:

Check #: _____ Is required if paying by check.

Credit Card:   Credit Card information to be entered into CLEP system upon arrival.

Form Return and Contact Information

Mail: University of Phoenix
Attn: Jennifer Benoist
Suite 102
13801 Riverport Drive
St. Louis, MO 63043

Email: Jennifer.Benoist@phoenix.edu
Phone: 314-288-1170
Fax: 602-333-0837

Map and Directions

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Directions from I-70

- Exit South on Earth City Expressway (Exit 231A)
- Turn Right on Riverport Drive
- Our address is:
13801 Riverport Dr.
Suite 102
St. Louis, MO 63043
- We are located on the right side of the street between the Holiday Inn Express and Dave & Busters
- When you come through the revolving door, we are on your right.

